

**Summary**

UK Public Health Register  
Meeting of the Board held on 11 March 2008 at the Chartered Institute of Environmental  
Health, Chadwick Court, 15 Hatfields, London SE1 8DJ

PRESENT: Paul Robinson (Acting Chair)  
Brendan Yates  
Jeremy Hawker  
Sara Gibbs  
Ewen MacLeod  
Neil Roberts  
Paul Scourfield  
Fiona Harris  
Bernadine O'Sullivan  
Steve George  
David Pattison (Observer)  
Mala Rao (Observer)  
Sarah North (Secretary)  
Philip Baldwin (Observer)

Alan Maryon Davies  
Lindsay Mitchell  
Jean Brown  
Zoe Clark  
Jenny Griffiths

Paul Robinson, Chair of the Education and Training Committee chaired this meeting as both Jim McEwen and Lillian Somerville were unavailable. He welcomed all to the meeting and introduced five guests who are attending the meeting today: Alan Maryon Davies, President of the Faculty of Public Health, Jean Brown who is working on the Practitioner project, Lindsay Mitchell, also working on the practitioner project, and Zoe Clark who is the project administrator. Also attending is Jenny Griffiths who will be speaking to the paper on the review of the assessment and registration process. He also welcomed Brendan Yates who has been nominated as Vice Chair of the Registration Panel. No new declarations of interest were declared.

Apologies were received from Lillian Somerville, Fiona Sim, Marianne Cowpe, Phil Mackie, Naresh Chada, David Pruce, Neil Roberts, Graham Rushbrook, Hilde Rapp, Chris Tudor Smith, Jonathan Sexton and David Williams.

Alan Maryon Davies was invited to speak to the Board. He advised that through various links the register now has a successful and continuing collaboration with the FPH which is welcomed.

In the previous Board meeting a discussion was held concerning the current fees charged by this register. The register currently charges a fee of £130 for assessment, and the Board were asked to note that PMETB now charge £1900 for its assessment. It is recognised that the register does not apply a 'real' cost to its assessment procedure.

The Board ratified the recommendations of the Executive Committee that Professor George Morris is appointed Chair of the Registration Panel, with Dr Brendan Yates as Vice Chair, and Jenny Griffiths will be a second Vice Chair of the Panel with a special responsibility for moderation.

The changes in the constitution will be considered at the Board meeting in May after Jim McEwen has met with Tim Winn, from Mills and Reeve.

Jim McEwen met with the Specialist Trainee Committee at the Faculty of Public Health where there was further discussion took on the proposal for specialist trainee registration. A paper prepared by Jim McEwen and Jessica Sheringham has been distributed to specialist trainees in all regions and a further meeting will take place at the FPH conference in June.

Now that the title of the register has formally changed to Public Health Register moves will be made to change the title on all documents etc. The Board approved a new logo and this will now be used.

Jenny Griffiths spoke to her paper regarding a review of the assessment process. She has prepared a paper that stresses the importance of standards and quality assurance. The source is papers produced by the register office and through consultation with assessors, where a wide range of views were expressed on the issues. The Board considered the issues raised in the paper and agreed the majority of the recommendations made by Jenny Griffiths and those that could not be agreed at this meeting will be considered at the next Board having invited comments from the Board members.

The Board approved the defined specialist sample transcript. The Registration Panel recommended that a defined registrant will be sent a certificate together with a full transcript explaining in which competencies the registrant was assessed at generalist level and which were assessed at higher level.

This morning, a meeting was held of the Practitioner Committee and the Board Advisory Group. Lindsay Mitchell and Jean Brown were invited to speak about the Practitioner project progress. The project is progressing well with the first piloting phase being implemented in May and the second wider pilot to be done in September. This will encompass differing groups, NHS, Local Government and the voluntary sector. A regulator forum is being held on 27 March to discuss regulation, registration processes and assessment procedures. A newsletter on the project will be issued shortly.

The register will be celebrating five years of operation in June this year and an event will be held for those who have had close links with the register since its inception, to mark this at the FPH conference in June.

In the Registration Panel report it was confirmed that there are currently 300 individuals on the register: 263 through the portfolio assessment route, 31 via the standard route and 6 dual registrants.

There is no change to the risk management.

The dates of the next two Board meetings for 2008 are and 13 May and xx September.